

Name:		Date:		Presentation Rubric
Category	4	3	2	1
Preparation	The presentation reflects thorough preparation has been undertaken. A variety of resources have been brought to the final presentation such as draft ideas and notes exist which show how the presentation has evolved. There is clear evidence that rehearsal has taken place.	The presentation reflects good preparation has been undertaken. Some resources have been brought to the final presentation to show how the presentation has evolved. There is evidence that some rehearsal has taken place.	The presentation reflects that a moderate amount of preparation has been undertaken. There is some evidence that some rehearsal or pre-thought has taken place.	The presentation does take place but the outcome reflects that only a little amount of preparation has taken place. There is little evidence that rehearsal or pre-thought has been undertaken.
Structure	The presentation follows a clear, logical structure. There is an introduction, main content and a conclusion. Transitions between sections are smooth, the presentation is easy to follow and it is very clear as to the message(s) being conveyed.	The presentation follows a clear, logical structure. There are distinct stages between its different parts. Transitions between sections are smooth and the presentation is easy to follow.	The presentation has some sort of logical structure but there are no distinct stages between its different parts. The presentation has some messages but it is not easy to follow.	The presentation does not seem to have much of a structure. The message(s) from the presentation are confusing due to the way that the information and ideas have been presented.
Delivery	The presentation is performed and not read. Presenter(s) uses their voice effectively at the right speed, volume and tone. Communication is clear and gesture and eye contact help to convey the message(s). The delivery is fluent and it gets attention through being interesting and/or entertaining. Notes (where they are referred to) enhance the delivery.	The presentation is performed and not read. Presenter(s) uses their voice well to engage attention. Communication is also conveyed through gesture and good eye contact. The delivery gets good attention demonstrating that there has been some thinking about getting their message across.	The presentation is a mixture of performance and reading. Presenter(s) have put some thought about delivery and show there has been some attempt to make their message clear.	The presentation read only. Presenter(s) have put little thought about delivery and show s little attempt to make their message clear.
Visual Aids	The presentation uses visual aids which help the audience remember the information. The visual aids are all clear, readable and concise. The visual aids really add to the quality of the presentation.	The presentation uses visual aids which help the audience remember the information. The visual aids are mostly clear, readable and concise. The visual aids add to the quality of the presentation.	The presentation uses visual aids which help the audience remember the information. The visual aids are however not that clear and so they do not really add to the presentation.	The presentation uses no visual aids to help the audience remember the information. Or where there are some visual aids they are confusing and so they do not really add to the presentation.
Audience	The audience has clearly been considered. The presenter(s) communicate at the right level and have taken time to make their presentation memorable and worthwhile. The presentation is in some way inter-active because the presenter(s) are open to questions and feedback.	The audience has clearly been considered. The presenter(s) communicate at the right level and have taken time to make their presentation memorable. The presentation is helpful to the audience.	The audience has been considered to some extent. The presenter(s) communicate in such as way as to make some of their presentation useful to the audience.	The audience has not really been considered. The presentation is only slightly useful or understandable.

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Self Assessment (Your score for presentation out of 20)		Reasons:	
Peer Assessment (Score on your presentation from a classmate out of 20)		Reasons:	
Teacher Assessment (Score from your teacher for your presentation out of 20)		Reasons:	
Ideas for improving presentation (Self)	Ideas for improving presentation (Peer)	Ideas for improving presentation (Teacher)	